

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation
5500 W. Madison Ave
Chicago, IL 60644
P: 773-728-9769
F: 773-728-9785
www.jarctraining.org

ENROLLMENT AGREEMENT – Manufacturing Bridge Program

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____/____/____

PROGRAM / COURSE NAME: Manufacturing Bridge Program

DESCRIPTION OF PROGRAM / COURSE: The Manufacturing Bridge Program provides trainees with 192 hours of hands of training over 12 weeks. Topics include: shop math, reading, blueprint reading, metrology, and basic shop safety. Students work on projects in teams. Proper safety procedures are emphasized with the use of all equipment. *CIP: 48-0000; SOC: 51-4199*

The curriculum prepares students for entry level employment in the manufacturing sector or entry into advance manufacturing training programs, such as Welding, Computer Numerical Control (CNC), Press Brake, and Assembly. Training is held year-round. The program meets Monday-Thursday from 3:00 – 8:00pm at 5500 W. Madison Ave, Chicago, IL 60644

By the end of the course, students will be able to:

- Convert fractions and decimals
- Perform measurements and related math
- Understand blueprints

- Understand basic shop safety
- Understand basic English language

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:
None

PROGRAM / COURSE OBJECTIVES: To increase trainees' math and reading skills to prepare them for advanced training in computerized machining, Welding, Press Brake, and Assembly.

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____

FULL-TIME PART-TIME DAY EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____

NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2024 through June 30, 2025 (past fiscal year)
Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation

<p>Disclosure Reporting Category CIP*</p>	<p>Program Name</p>	<p>Manufacturing Bridge Program</p>
	<p>SOC*</p>	<p>48-0000</p>
		<p>51-4199</p>
<p>A) For each program of study, report:</p>		
<p>1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.</p>		<p>13</p>
<p>2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:</p>		
<p>a) New starts</p>		<p>13</p>
<p>b) Re-enrollments</p>		<p>0</p>
<p>c) Transfers into the program from other programs at the school</p>		<p>0</p>

3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		13
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	13
	c) Withdrew from the school	0
	d) Are still enrolled	0
5) The number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	5
	b) Placed in a related field	0
	c) Placed out of the field	2
	d) Not available for placement due to personal reasons* *Still enrolled in advanced training program	3
	e) Not employed	3
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		9
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		9
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		\$20.16

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 0

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR _____ PROGRAM / COURSE: \$ 0

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student's cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain

satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 North Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation

5500 W. Madison St

Chicago, IL 60644

P: 773-728-9769

F: 773-728-9785

www.jarctraining.org

ENROLLMENT AGREEMENT – CNC Operators Fast Track

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____/____/____

PROGRAM / COURSE NAME: CNC Operators Fast Track

DESCRIPTION OF PROGRAM / COURSE: The CNC Operators Fast Track provides trainees with 500 hours of hands on training over 20 weeks in CNC milling and turning programming, set-up and operations. Topics include numerical control systems, the Cartesian Coordinate System, high efficiency tooling applications, objectives of numerical control, calculating speed and feed rates, defining and calculating tool motion, fixturing requirements, basic program structure, programming codes and basic conversational programming. The curriculum prepares students for entry level CNC Operator positions, but also trains students in skill sets which allow them to advance up the career ladder, such as CNC set up, programming, and quality control. Training is held year-round. The full-time program meets Monday-Friday from 3:00pm -8:00pm at 5500 W. Madison Ave., Chicago, IL 60644. CIP: 48-0510; SOC: 51-4011

In an effort to make graduates as competitive as possible in today’s tough job market, the program offers multiple industry certifications: OSHA 10 Hour for General Industry, National Institute for Metalworking Skills (NIMS) CNC Milling and NIMS CNC Turning.

By the end of the course, students will be able to:

- Provide a transitional base that derives from conventional machining operations to operations consisting of numerical control (NC) technology
- Provide fundamentals to CNC machining operations and applications
- Identify NC controls and functions on a CNC machine
- Demonstrate the basic concepts of CNC programming
- List the factors that influence the selection of a NC machine
- Identify the correct process plan and tooling selection
- Develop a manual program to run a NC machine
- Demonstrate competency to run a fixtured part using a NC program

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:
None

PROGRAM / COURSE OBJECTIVES: To obtain an entry level knowledge of CNC Milling and Turning

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____

FULL-TIME PART-TIME DAY EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____

NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2024 through June 30, 2025 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation

	Program Name	CNC Operators Fast Track
Disclosure Reporting Category	CIP*	48-0510
	SOC*	51-4011

A) For each program of study, report:

1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.	11
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:	
a) New starts	11
b) Re-enrollments	0
c) Transfers into the program from other programs at the school	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).	11
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:	
a) Transferred out of the program or course and into another program or course at the school	0
b) Completed or graduated from a program or course of instruction	9
c) Withdrew from the school	2
d) Are still enrolled	0
5) The number of students enrolled in the program or course of instruction who were:	
a) Placed in their field of study	7
b) Placed in a related field	0
c) Placed out of the field	2
d) Not available for placement due to personal reasons* *Still in the training program	1
e) Not employed	1
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	9
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	9
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	\$19.90

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with

applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE:	\$ <u> 0 </u>
TUITION:	\$ <u> 8000 </u>
BOOKS & SUPPLIES:	\$ <u> 0 </u>
MISC. EXPENSES:	\$ <u> 0 </u>
OTHER:	\$ <u> 0 </u>
Other Includes:	_____

TOTAL COST FOR PROGRAM / COURSE: \$ 8000

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student’s first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student’s completion of the first day of class attendance, but prior to the student’s completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student’s cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student’s cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation

4222 N. Ravenswood Ave.

Chicago, IL 60613

P: 773-728-9769

F: 773-728-9785

www.jarctraining.org

ENROLLMENT AGREEMENT – Fast Track for CNC Operators

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____/____/____

PROGRAM / COURSE NAME: CNC Operators Fast Track

DESCRIPTION OF PROGRAM / COURSE: The CNC Operators Fast Track provides trainees with 500 hours of hands on training over 20 weeks in CNC milling and turning programming, set-up and operations. Topics include numerical control systems, the Cartesian Coordinate System, high efficiency tooling applications, objectives of numerical control, calculating speed and feed rates, defining and calculating tool motion, fixturing requirements, basic program structure, programming codes and basic conversational programming. The curriculum prepares students for entry level CNC Operator positions, but also trains students in skill sets which allow them to advance up the career ladder, such as CNC set up, programming, and quality control. Training is held year-round at JARC's location at 4222 N. Ravenswood Chicago, IL 60613. The full-time program meets Monday-Friday from 9:00 am to 2:30pm. CIP: 48-0510; SOC: 51-4011

In an effort to make graduates as competitive as possible in today's tough job market, the program offers multiple industry certifications: OSHA 10 Hour for General Industry, National Institute for Metalworking Skills (NIMS) CNC Milling and NIMS CNC Turning.

By the end of the course, students will be able to:

- Provide a transitional base that derives from conventional machining operations to operations consisting of numerical control (NC) technology
- Provide fundamentals to CNC machining operations and applications
- Identify NC controls and functions on a CNC machine
- Demonstrate the basic concepts of CNC programming
- List the factors that influence the selection of a NC machine
- Identify the correct process plan and tooling selection
- Develop a manual program to run a NC machine
- Demonstrate competency to run a fixtured part using a NC program

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:
None

PROGRAM / COURSE OBJECTIVES: To obtain an entry level knowledge of CNC Milling and Turning

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____

FULL-TIME PART-TIME DAY EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____

NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2022 through June 30, 2023 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation

Disclosure Reporting Category	Program Name	CNC Operators Fast Track
	CIP*	48-0510
	SOC*	51-4011

A) For each program of study, report:

1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		9
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:		
	a) New starts	9
	b) Re-enrollments	0
	c) Transfers into the program from other programs at the school	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		9
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	6
	c) Withdrew from the school	3
	d) Are still enrolled	0
5) The number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	5
	b) Placed in a related field	0
	c) Placed out of the field	1
	d) Not available for placement due to personal reasons	0
	e) Not employed	3
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		6
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		6
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		\$21.00

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with

applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 8000

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR PROGRAM / COURSE: \$ 8000

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student's cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation
976 N. Kilbourn Ave.
Chicago, IL 60651
P: 773-728-9769
F: 773-728-9785
www.jarctraining.org

ENROLLMENT AGREEMENT – Mechanical Assembly Fast Track

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____/____/____

PROGRAM / COURSE NAME: Mechanical Assembly Program

DESCRIPTION OF PROGRAM / COURSE:

Mechanical Assembly Program

The Mechanical Assembly Program offers 250 hours (10 weeks) of instruction. Students will attain the baseline skills needed for entry-level employment in Mechanical Assembly jobs, which involves assembling finished products according to blueprint specifications. Topics include: shop math, blueprint reading, hand tools and power tools, metrology, and basic shop safety. Students work on projects in teams. Proper safety procedures are emphasized with the use of all equipment. Training is held year-round at JARC's location at 976 N. Kilbourn Ave., Chicago, IL 60651. The full-time program meets Monday-Friday from 2:00pm to 7:30pm.

By the end of the course, students will be able to:

- Perform measurements and related math
- Use hand tools, fasteners, torque tools and power tools

- Understand blueprints
- Understand basic shop safety
- Understand basic English language; read work orders
- Understand and apply basic lean manufacturing concepts
- Conduct quality inspections on assembled products

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:

- 18 years of age or older
- 8th grade (TABE) math and reading
- Authorization to work in the U.S.

PROGRAM / COURSE OBJECTIVES: To obtain an entry level knowledge of Mechanical Assembly

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____

FULL-TIME PART-TIME DAY EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____

NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2024 through June 30, 2025 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation

Disclosure Reporting Category	Program Name	Mechanical Assembly
CIP*		46-0411
	SOC*	51-2000
A) For each program of study, report:		
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		0
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:		
	a) New starts	0
	b) Re-enrollments	0

	c) Transfers into the program from other programs at the school	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		0
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	0
	c) Withdrew from the school	0
	d) Are still enrolled	
5) The number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	0
	b) Placed in a related field	0
	c) Placed out of the field	0
	d) Not available for placement due to personal reasons	0
	e) Not employed	0
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		
		0
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		0
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		
		0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		N/A

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 6000

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR PROGRAM / COURSE: \$ 6000

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student's cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain

satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 North Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation
976 N. Kilbourn Avenue
Chicago, IL 60651
P: 773-728-9769
F: 773-728-9785
www.jarctraining.org

ENROLLMENT AGREEMENT – WELDING FAST TRACK

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____/____/____

PROGRAM / COURSE NAME: Welding

DESCRIPTION OF PROGRAM / COURSE: The Welding course provides 350 hours of hands on training over 14 weeks in Gas Metal Arc Welding (GMAW), Gas Tungsten Arc Welding (GTAW) and Shielded Metal Arc Welding (SMAW). The curriculum focuses heavily on GMAW, as this is an entry level skill for welders in the metal fabricating sector. The majority of the class is hands-on, but classroom instruction is also delivered and includes interpretation of welding drawings and symbols, types of joints and types of welds. Students can earn certifications through OSHA (10 Hour for General Industry) and the American Welding Society. Classes are held from 3:00pm to 8:00pm Monday through Friday at 976 N. Kilbourn Ave., Chicago, IL 60651.

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:
None

PROGRAM / COURSE OBJECTIVES: To obtain entry level MIG, TIG and Stick welding skills

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____

FULL-TIME PART-TIME DAY EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____

NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2024 through June 30, 2025 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation	
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Disclosure Reporting Category	Program Name	Welding	
	CIP*	48-0508	
	SOC*	51-4121	
A) For each program of study, report:			
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		20	
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:			
	a) New starts	20	
	b) Re-enrollments	0	
	c) Transfers into the program from other programs at the school	0	
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		20	
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:			
	a) Transferred out of the program or course and into another program or course at the school	0	
	b) Completed or graduated from a program or course of instruction	14	
	c) Withdrew from the school	3	
	d) Are still enrolled	5	
5) The number of students enrolled in the program or course of instruction who were:			
	a) Placed in their field of study	8	
	b) Placed in a related field	0	

	c) Placed out of the field	3	
	d) Not available for placement due to personal reasons* *Still in training program	5	
	e) Not employed	4	
	B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	15	
	B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	14	
	C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	0	
	D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	\$21.36	

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 8000

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR PROGRAM / COURSE: \$ 8000

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student's cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.

5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date

IBHE PBVS ENROLLMENT AGREEMENT FORM

Jane Addams Resource Corporation
4222 N. Ravenswood Ave.
Chicago, IL 60613
P: 773-728-9769
F: 773-728-9785
www.jarctraining.org

ENROLLMENT AGREEMENT – WELDING FAST TRACK

STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBERS: H) _____ C) _____ W) _____

E-MAIL ADDRESS: _____

SOCIAL SECURITY #: _____ STUDENT ID #: _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____ TELEPHONE #: _____

PROGRAM INFORMATION

DATE OF ADMISSION: ____ / ____ / ____

PROGRAM / COURSE NAME: Welding

DESCRIPTION OF PROGRAM / COURSE: The Welding course provides 400 hours of hands on training over 16 weeks in Gas Metal Arc Welding (GMAW), Gas Tungsten Arc Welding (GTAW) and Shielded Metal Arc Welding (SMAW). The curriculum focuses heavily on GMAW, as this is an entry level skill for welders in the metal fabricating sector. The majority of the class is hands-on, but classroom instruction is also delivered and includes interpretation of welding drawings and symbols, types of joints and types of welds. Students can earn certifications through OSHA (10 Hour for General Industry) and the American Welding Society. Classes are held from 9:00am to 2:30pm Monday through Friday at 4222 N. Ravenswood Ave, Chicago, IL 60613.

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:
None

PROGRAM / COURSE OBJECTIVES: To obtain entry level MIG, TIG and Stick welding skills

PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: _____ SCHEDULED END DATE: _____
 FULL-TIME PART-TIME DAY EVENING
 DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su
 TIME CLASS BEGINS: _____ TIME CLASS ENDS: _____
 NUMBER OF WEEKS: _____ TOTAL CREDIT or CLOCK HOURS: _____

CONSUMER INFORMATION

July 1, 2023 through June 30, 2024 (past fiscal year)
Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Jane Addams Resource Corporation

Disclosure Reporting Category	Program Name	Welding
	CIP*	48-0508
	SOC*	51-4121
A) For each program of study, report:		
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		23
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:		
	a) New starts	23
	b) Re-enrollments	0
	c) Transfers into the program from other programs at the school	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		23
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	18
	c) Withdrew from the school	5
	d) Are still enrolled	0
5) The number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	7

b) Placed in a related field	0
c) Placed out of the field	1
d) Not available for placement due to personal reasons	1
e) Not employed	14
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	
	17
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	
	17
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	
	0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	
	\$23.99

*CIP--Please insert the program CIP Code. For more information on CIP codes: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

*SOC--Please insert the program SOC Code. For more information on SOC codes: <http://www.bls.gov/soc/classification.htm>

FINANCIAL AID

Students may qualify for financial aid through the Workforce Innovation and Opportunity Act (Chicago Cook Workforce Partnership) or private scholarship. JARC's Program Coordinators will work with applicants to determine the appropriate funding source and process paperwork on behalf of the student. Students are not allowed to pay out of pocket for the program.

TUITION & FEES

NON-REFUNDABLE REGISTRATION FEE: \$ 0

TUITION: \$ 8000

BOOKS & SUPPLIES: \$ 0

MISC. EXPENSES: \$ 0

OTHER: \$ 0

Other Includes: _____

TOTAL COST FOR PROGRAM / COURSE: \$ 8000

REFUND / CANCELLATION POLICY

JARC does not charge its students any registration fees, book fees or application fees or accept down payments. JARC will not accept any tuition from any student prior to enrollment.

When a student gives written notice of cancellation, JARC will provide a refund in the amount of at least the following:

- 1.) When a notice of written cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all tuition shall be refunded.
- 2.) When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class, JARC will retain \$0.
- 3.) When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the student's completion of 5% of the course of instruction, JARC may retain no more than 10% of the tuition.
- 4.) When a student has completed in excess of 5% of the course of instruction JARC may retain an amount computed prorata by days in class plus 10% of the tuition up to completion of 60% of the course of instruction.
- 5.) When the student has completed in excess of 60% of the course of instruction, JARC may retain the entire tuition.

JARC shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.

All student refunds shall be made by JARC within 30 calendar days from the date of receipt of the student's cancellation.

A student may give notice of cancellation to JARC in writing. The unexplained absence of a student for more than 15 days shall constitute constructive notice of cancellation to JARC. For purposes of cancellation, the date shall be the last day of attendance.

JARC shall refund all monies paid to it in any of the following circumstances:

- 1.) JARC did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin
- 2.) JARC cancels or discontinues the course of instruction in which the student has enrolled
- 3.) JARC fails to conduct classes on days or times schedule, detrimentally affecting the student

A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this section.

NOTICE TO STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.

5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until 5:00pm of the 5th business day after the student has been admitted but prior to the first day of class. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.

Student Initials _____

2. I have carefully read and received an exact copy of this enrollment agreement.

Student Initials _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

Student Initials _____

4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

Student Initials _____

5. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, JARC must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Student Initials _____

6. I understand that the school does not guarantee job placement to graduates upon program completion.

Student Initials _____

7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701 or at www.ibhe.org.

Student Initials _____

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Student's Signature

Date

Program Director's Signature

Date